



Senior Financial Analyst

Kiva Systems, Inc. is a rapidly growing Boston area robotics company that is revolutionizing supply chain operations. The Kiva Mobile Fulfillment System uses hundreds of mobile robots to automate distribution centers, dramatically increasing both productivity and flexibility. Our customers are national retailers, large catalog operators, e-commerce and other companies that ship direct to consumers, businesses and retail stores. Please see www.kivasystems.com for more information about us.

For our growing finance team, Kiva is looking for a financial business partner to help provide financial guidance, report and track the financial performance of initiatives. This senior finance position will report to the Director of Finance.

Responsibilities:

- Primary responsibility for the successful operation of the ERP system finance functions, FAS fixed assets and other Kiva financial systems as required
- Serve as the finance “Super User” for the ERP system (Syteline experience a big plus)
- Generate reports on the profitability of Kiva installation projects and other product lines
- Weekly review of manufacturing work orders and projects status
- Provide business units, department heads and Kiva executives with financial and operational reports and analysis
- Research and report on manufacturing variances
- Support the monthly financial close process with report generation and account reconciliations
- Work closely with the Supply Chain managers to assure inventory and production accuracy
- Assist in short and long term financial planning
- Develop and produce weekly management dashboards
- Assist in the development of activity based cost reports for the manufacturing, deployment and customer service departments

Qualifications:

- Accounting or finance degree
- 3+ years of post qualification experience in a financial accounting role, preferably with a manufacturing background-
- Strong accounting fundamentals, including all aspects of financial statements
- Experience in financial analysis and metric analysis
- Familiar with Sharepoint a plus
- Excellent verbal and written communication skills-
- Must be organized, self-motivated and ability to multi-task and solve problems
- Must be proficient in Microsoft office applications (word, excel and PowerPoint)

Send qualified resumes to jobs@kivasystems.com. No recruiters, please.